



**IMPLEMENTATION OF NEW PETROLEUM REGULATIONS 2014**

**Information required for the issue of a Petroleum Storage Certificate, registration of the 'Keeper of Petrol' for the site etc.**

It is the intention of the Petroleum Enforcing Authority to grant a storage certificate based on the information shown in items 1 to 5 below. Please complete and return this form as soon as possible, to enable the Petroleum Storage Certificate to be in place and the site to be operating within the law after the date at which the Petroleum Licence expires.

Responses can be made by completing and returning this form in hardcopy to the address shown on the letter. However, to reduce the administrative burden we would, wherever possible like to correspond with site operators electronically. To begin this process, you may complete and scan this form and return it to "[csadminrequests@merseyfire.gov.uk](mailto:csadminrequests@merseyfire.gov.uk)"

**Please note: To maintain the integrity of the data, we request returned electronic versions of this form to be submitted as a PDF document**

1. **Petroleum Certificate Number (formerly Petroleum Licence Number):**
  
2. **Site Address:**
  
3. **Date Certificate came into force:**
  
4. **Correspondence Email Address:**
  
5. **Tank information:**

Tanks in which the Petroleum Enforcing Authority permit petroleum to be stored:

Tank	Compartment	Maximum working capacity	Fuel type currently stored (e.g. Petroleum, Diesel)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

Petroleum is currently stored in tanks \_\_\_\_\_ with a combined maximum working capacity of \_\_\_\_\_ litres. The annual fee is calculated on this figure.

**6. Fees:**

Band	Litreage	Annual Subsistence (Current fees - 2025)
A	Up to 2,500	£48
B	2,500 up to 50,000	£65
C	Above 50,000	£137

Please indicate the number of years for which you would like to pay the fee in the table below. An invoice will be sent (if required) on receipt of this form.

1 year		3 years		5 years		7 years		9 years	
2 years		4 years		6 years		8 years		10 years	

**Please note:** Paying for more than one year now will reduce the administrative burden on your business and enable you to purchase at the current year's fee rate. However, the Regulations are subject to review, and the inclusion of fees could be changed.

**NOTE: BOTH THE COMPLETED APPLICATION FORM AND PAYMENT ARE REQUIRED BEFORE YOUR APPLICATION CAN BE PROCESSED.**

**When completed this form must be returned to:**

**Postal Address:** Merseyside Fire and Rescue Authority, Bridle Road, Bootle, L30 4YD, marked for the attention of "Community Protection – Petroleum"

**By Email:** [csadminrequests@merseyfire.gov.uk](mailto:csadminrequests@merseyfire.gov.uk)

**Fee** (tick box): I am paying by BACs  I am paying by credit card

**How to Pay:**

**BACS**

Bank: HSBC Bank PLC  
 Branch: Liverpool, Castle Street  
 Account Name: MERSEYSIDE FIRE & RESCUE AUTHORITY  
 Account Number: 91752189  
 Branch Sort Code: 40-29-08

**Credit card**

[Payments | Merseyside Fire & Rescue Service](#)

**Important:** New Site must be specified where BACS payments are made. If you are making a new application, please quote the premise postcode \_\_\_\_\_

**7. Keeper of petrol:**

Keeper of petrol	
Registered address (if limited company)	
Main Contact	<i>Keeper to complete</i>
Telephone Number	<i>Keeper to provide</i>
Email Address	<i>Keeper to provide</i>

**8. Acknowledgement:**

Please advise if the PEA may correspond with you electronically: Yes  No

Please confirm the information recorded above is: Correct  Incorrect

If incorrect, please provide details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_